



THE WALDO

Celebrating Arts & Culture • Building Community

The Waldo 2022 General Fee Schedule

Main Auditorium Rental: One event up to 7 hours total use, including load-in, set up and event time

Rental Cost	
Commercial and Private Organizations	\$900
Nonprofit Organizations	\$750
Private Movie Rental	\$350 (4 hours use of auditorium, tech, janitorial, house manager: renter must supply movie)

***multi-run show receives an additional 10% discount (more than 3 dates booked for same event in one month)**

Included	
Spaces	Auditorium, Lobby, Backstage, Green Room, Box Office
Equipment	Basic sound system, standard lighting plot, furniture including tables and chairs, podium, mics
Staff	1 tech operator - 4 hrs, 1 House Manager - 4 hrs, and basic janitorial services
Extra Time	1 rehearsal OR load in 3 hours prior to show
Promotion	Listing on Waldo Theatre website and in one Mailchimp to our email list. Renter is responsible for all press releases, social media promotion, posters, etc. The Waldo can display Renter's posters in our outdoor marquee. Please add The Waldo as a co-host to the Facebook event and The Waldo will share the event.

Add Ons	
Tech	for lighting needs beyond standard plot \$25 hour, 4 hour minimum
Streaming	includes tech, equipment rental, broadband \$100 hour, 4 hour minimum
Box Office	Online ticketing setup and management Box office personnel (4 hours) \$350 plus \$2.00/ ticket sold for credit card fee
Piano Tuning	\$175
Add. Staff Time	Audio House \$40/ hour Event Manager \$20/ hour
Rehearsals	4 hour block, no tech, w/ house manager \$150